

Non-Degree Graduate Admission College of Science

Purpose of the COS Non-Degree Studies Option

Admission to graduate study in Non-Degree status is suitable for those individuals who do not currently wish to pursue a degree but are interested in taking graduate courses that are offered by the College of Science. For admission into the Non-Degree program, the student should have a 3.0 GPA or higher and a bachelor's degree in mathematics, computer science, engineering, or the natural sciences. Exceptions are reviewed on an individual basis.

Non-Degree Students may take up to 12 credit hours of course work, which may be applied to a degree program at a later date if approved. Students who later choose to seek admission into a COS degree program must reapply for admission on the regular graduate study application and pay an additional application fee.

Admission to Non-Degree status does not guarantee admission to a Certificate, Doctoral, or Master's program at a later date. Students who do not register for the term for which they are accepted may have their enrollment postponed for one semester upon written request to the COS Graduate Admissions Processing Center.

Application Procedures

Required documents – The following materials are required in order for a Non-Degree application to be reviewed:

- COS Non-Degree application
- \$75 non-refundable application fee (if using paper application, make checks payable to: “George Mason University”)
- An official transcript indicating confirmation of a Bachelor's Degree (required) and demonstrating the minimum GPA required for the equivalent Master's program. (Master's or PhD transcripts may also be submitted, if appropriate)
- A TOEFL Score of 88 with a minimum of 20 in each section (Internet-based test), 230 (Computer-based test), 575 (Paper based test), or 6.5 IELTS is required for all students who have not attained a degree in the US, UK, Canada, New Zealand, or Australia
- Resume

Mail the application along with all supplementary materials, including the application fee, to:

George Mason University
College of Science
Graduate Admissions Processing Office
4400 University Drive, MSN 6A3
Fairfax, VA 22030

Checking your Application Status

1. The processing time for Non-Degree applications can take up to 2 weeks.
2. For faster processing, send your application along with all required supplementary materials.

3. Once your application has gone through initial processing, you will receive an automated email from our system.
4. Questions about your application status may be addressed by accessing our on-line student service system, PatriotWeb at: <http://admissions.gmu.edu/apps/appstatus.htm>.
5. To use Patriot Web, please follow these steps:
 - Type in UPPER-CASE, your USER ID (SSN or GMU ID Number) and PIN (6-digit birth date in MMDDYY format)
 - [If you do not have an SSN, email scs@gmu.edu providing your name and Birth Date to request your GMU ID Number]
 - Select the "Admission Term" link under "Processed Applications";If you see a date next to an item, your item has been received.

Notification & Registration

If Non-Degree admission is approved, a notice of admission will be sent to you. Admitted students may use the online system at <http://patriotweb.gmu.edu> to register for classes during their assigned registration time. Please note that approval of courses on your application does not imply that a specific course section will be open at the time of registration. A current class schedule and the GMU graduate catalog are available online at <http://registrar.gmu.edu>. Graduate catalogs may also be purchased in the University Bookstore.

Questions?

Further information about COS degree programs and course offerings may be obtained online at: <http://cos.gmu.edu>. The COS Graduate Admissions Office is located on the Fairfax Campus, Room 103 in Science and Technology I (S&T1). The phone number is (703) 993- 3430 and the E-mail address is: cos@gmu.edu. To view all the upcoming available courses at the College of Science, visit: <http://cos.gmu.edu/academics/index.html>.



College of Science
Graduate Admissions Office
 4400 University Dr., MS 6A3
 Fairfax, VA 22030
 Phone: 703-993-3430; Fax: 703-993-9934
<http://cos.gmu.edu/>

Graduate COS
Non-Degree
Application

Please complete the application and send it to the Graduate Processing Office with a non-refundable application fee of \$75 in the form of a check or money order. Cash will not be accepted. Please print applicant's name and social security number on check.

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Social Security Number (optional)

Personal Information

Last or Family Name		First	MI	Other	
Permanent Address:			Present Mailing Address: valid until _____		
Street	Apt. No.	Street	Apt. No.		
City	State	Zip Code	City	State	Zip Code
Country			Country		
(H) _____ (W) _____		(H) _____ (W) _____			
Area Code and Telephone No.		Area Code and Telephone No.			
E-mail Address _____					

Program Information

You may apply a maximum of 12 credit hours earned as a Non-Degree student to a graduate program.

Area of Interest _____

Have you sought graduate admission to George Mason University previously? Yes No

If yes, check one and specify:

Applied but did not enroll Applied and enrolled _____

Term of Entrance:

- Fall 20 _____
- Spring 20 _____
- Summer 20 _____

Term and Year

Program

Expected Number of Credit Hours:

- Fall _____
- Spring _____
- Summer _____

Please indicate the course(s) and or program that you have an interest in that is offered at GMU. (This is not a registration form, and will be used only for advising purposes.)

Programs: Physics, Biodefense, Bioinformatics, Biology, Chemistry, Environmental Science and Policy, Geographic and Cartographic Sciences, Mathematics, Biosciences, Climate Dynamics, Computational Sciences and Informatics, Computational Social Science, Earth Systems and Geoinformation Sciences, Neuroscience, Physical Sciences, Nanotechnology and Nanoscience

Course (s) and or Program	Course(s) and or Program
1. _____	3. _____
2. _____	4. _____

Demographic Data

The following questions are for our information only. Your answers will not affect your admission to the university. Your cooperation is voluntary. As an equal opportunity/affirmative action institution, the university must ask you to identify yourself in regard to these race/ethnic groups.

Sex: Male Female

Ethnic Group/Race:

Native American

Hispanic

Date of Birth _____
Month/Day/Year

(optional)

African American

Caucasian

Asian

Other _____

Citizenship: U.S. Permanent Resident Alien
 (including applicants for political asylum or refugee status)

Other (specify visa status)

Diplomatic (A) or Business (G)

Student (F or J)

Other, Type _____

Green Card Number Issued _____

For all visa types:

issue date _____ exp. Date _____

For all Non-U.S. citizens: country of birth _____ country of citizenship _____

Academic Background

Last or Family Name

First

MI

Other

Social Security Number (optional)

Program

Degree/Certificate

Concentration or Track

Most recent first, list all university, professional, graduate schools attended, and any school in which you are currently enrolled, including GMU.

Institution Code*	Name and Location of Institution (undergraduate and graduate)	Dates Attended		Major/ Degree	Credits/ Quality Points	Overall GPA
		From	To			

*Insert Institution Code from GMAT or GRE bulletin, if known. Otherwise leave blank.

Employment Background

If you have worked at least one year since graduating from college, please submit a resume indicating company or organization, location and type of business, title or position, dates of employment, and your responsibilities, or list below your last two professional work experiences if they are relevant to your application.

Name and Location of Employer	Position	Nature of Work	Dates

Will your employer sponsor your attendance? Yes No

Honors, Awards, and Publications

Please list scholarships, fellowships, academic awards, honors, special recognitions, or publications.

Test Data

The TOEFL is required for international applicants whose native language is not English. The TOEFL is not required for those who have studied and received a degree from a college or university in the United States, Canada, the United Kingdom, Australia, or New Zealand.

GRE Date _____

Score: _____

V Q A/W

TOEFL Date _____

Score _____

A TOEFL score of 575 (paper) 230 (computer), 88 (internet) or 6.5 IELTS is required for non native English speaking applicants.

Other

Have you ever been convicted of a felony? Yes No
 If yes, please provide an explanation on a separate sheet of paper.

Are you under suspicion or dismissal for academic or disciplinary reasons from any college, university, or formal postsecondary educational program? Yes No (If yes, attach an explanatory statement.)

Honor Code

George Mason University shares the tradition of an honor system that has existed in Virginia since 1842. The Honor Code is an integral part of university life, and it is the student's responsibility to understand the provisions of the code. Attempted cheating, plagiarism, lying, and stealing constitute Honor Code violations. In the spirit of the code, students and faculty members must report all violations to the Honor Committee. The Honor Code can be found in the University Catalog. I certify all information given on the application is true and correct, and I will read and accept the responsibility of the Honor Code if I am approved for admission to George Mason University.

Signature _____ Date _____

Comments _____

Admit Deny

This form must be completed if you are claiming entitlement to Virginia in-state tuition rates pursuant to Section 23.7.4, *Code of Virginia*. **All questions must be answered.** Section A must be completed by the applicant. The parent or legal guardian must complete section B of this form if the applicant is under the age of 19 and unmarried or a dependent. **Supporting documents and additional information may be requested.**

SECTION A—APPLICANT

1. Name of Applicant _____
2. Social Security No. _____
3. Date of Birth _____
4. Citizenship: U.S. Permanent Resident Non-U.S.
 Visa Holder: Visa Type: _____ Date Issued: _____ Exp. Date: _____
5. How long have you lived in Virginia? _____
6. Do you maintain a Virginia domicile though you currently reside outside of Virginia?
 Yes No
7. Where have you lived for the past two years? List current address first:
 From (mo./yr.) To (mo./yr.) Street Address City State ZIP

8. Do any of the following apply to you? Yes No
 - a. Age 24 or older (as of the first day of the term in which you intend to enroll)
 - b. Veteran or active duty member of the U.S. Armed Forces
 - c. Ward of the court or was a ward of the court until age 18
 - d. If both parents are deceased, no adoptive or legal parents
 - e. Graduate/professional student
 - f. Legal dependent other than a spouse
 - g. Married
9. If you are currently enrolled in a public college or university, please list the school: _____
 Are you paying in-state tuition rates?
10. Do your parents, spouse, or legal guardian(s) provide more than half of your financial support or claim you as a dependent? If yes, Section B must also be completed by parent/spouse/legal guardian
11. Have you filed a tax return or paid income taxes to any state **other than Virginia** during the past year?
12. For at least one year prior to the term in which you will enroll, will you have
 - a. filed a tax return or paid income taxes to Virginia on all earned income?
 - b. been a registered voter in Virginia?
 - c. held a valid Virginia driver's license?
13. Do you own or operate a motor vehicle?
 If yes, has it been registered in any state **other than Virginia** during the past year?
14. Are you or any member of your immediate family active duty members of the U.S. Armed Forces?
 IF NO, GO TO QUESTION 15.
 IF YES, who is active duty? self spouse parent/legal guardian
 - a. Will Virginia income taxes have been paid on all military income for the year prior to the term in which you will enroll?
 - b. If your spouse is in the military, will you have resided in Virginia, been employed, earned at least \$10,300, and paid income taxes to Virginia for the year prior to the term in which you will enroll?

If yes, provide the Appeals level with copies of the following documentation: state and federal income tax returns, current pay stub, lease/deed, spouse's military orders, and a copy of this form.
15. For the year prior to the term in which you will enroll, will you have resided in a state other than MD, DC, PA, WV, KY, or VA; worked in Virginia; earned at least \$10,300; and paid Virginia income taxes on all taxable income earned in Virginia?

If yes, provide the Appeals level with copies of the following documentation: state and federal income taxes, current pay stub, and a copy of this form.

I certify under penalty of disciplinary action that the information I have provided is true.
 Signature of Applicant _____
 Date _____

SECTION B—PARENT, LEGAL GUARDIAN, OR SPOUSE

1. Name of parent, legal guardian, or spouse _____
2. Citizenship: U.S. Permanent Resident Non-U.S.
 Visa Holder: Visa Type: _____ Date Issued: _____ Exp. Date: _____
3. How long have you lived in Virginia? _____
4. Do you maintain a Virginia domicile though you currently reside outside of Virginia? Yes No
5. Where have you lived for the past two years? List current address first:
 From (mo./yr.) To (mo./yr.) Street Address City State ZIP

Yes No
6. Have you filed a tax return or paid income taxes to any state other than Virginia during the past year?
7. Will you have claimed the applicant as a dependent on your federal and Virginia income tax returns for the tax year prior to the term in which the applicant will enroll?
8. Will you have provided more than half of the applicant's financial support for the year prior to the term in which the applicant will enroll?
9. For at least one year prior to the term in which the applicant will enroll, will you have:
 - a. filed a tax return or paid income taxes to Virginia on all earned income?
 - b. been a registered voter in Virginia?
 - c. held a valid Virginia driver's license?
10. Do you own or operate a motor vehicle?
 If yes, has it been registered in any state **other than Virginia** during the past year?
11. Are you or your spouse active duty members of the U.S. Armed Forces?
 IF NO, GO TO QUESTION 12.
 IF YES, who is active duty? self spouse
 - a. Will Virginia income taxes have been paid on all military income for the year prior to the term in which the applicant will enroll?
 - b. If the answer to (a) is NO, will the applicant's nonmilitary parent have resided in Virginia, been employed and earned at least \$10,300, paid income taxes to Virginia, and claimed the applicant as a dependent for federal and Virginia income tax purposes for the year prior to the term in which the applicant will enroll?

If yes, provide the Appeals level with copies of the following documentation: state and federal income tax returns, current pay stub, lease/deed, spouse's military orders, and a copy of this form.
12. For the year prior to the term in which the applicant will enroll, will you or your spouse have resided in a state other than MD, DC, PA, WV, KY, or VA; been employed in Virginia; earned at least \$10,300; paid Virginia income taxes on all taxable income earned in Virginia; and claimed the applicant as a dependent on federal and state income taxes?

If yes, provide the Appeals level with copies of the following documentation: state and federal income taxes, current pay stub, and a copy of this form.

I certify that the information I have provided is true.
 Signature _____
 Date _____